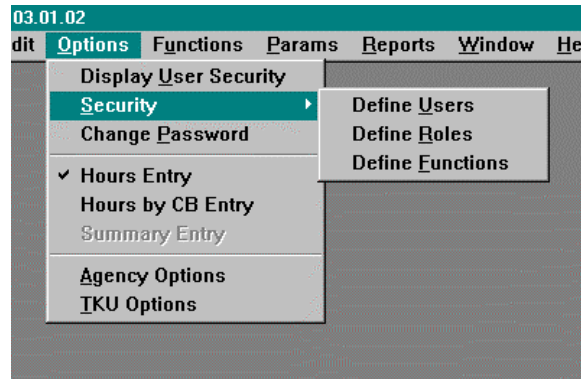


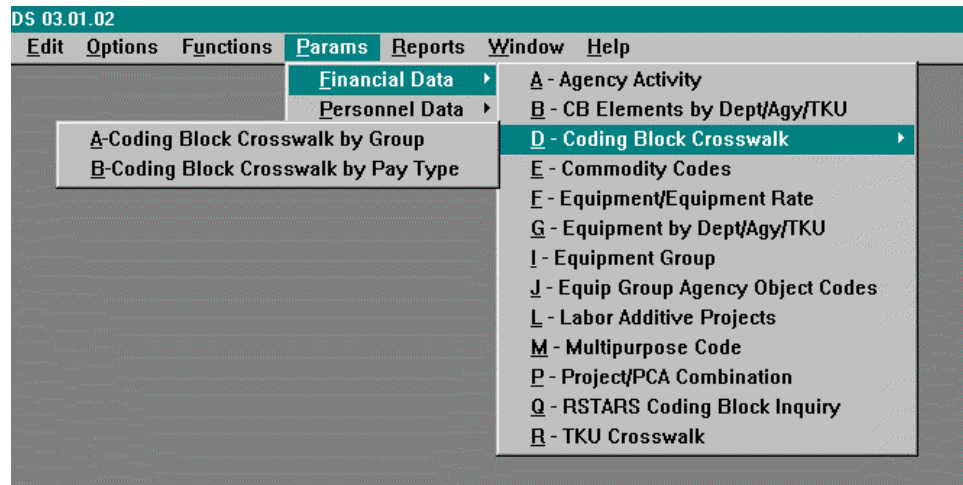
Section 1.2.1 DCDS Menu Summary

Purpose	This section provides samples of the dropdowns for the main DCDS menus (Options, Functions, Params and Reports).
Reminders	<ol style="list-style-type: none">1. Refer to Section 2 of the manual on how to use each window.2. The menus contain the following:<ul style="list-style-type: none">■ Options - Security, Password, Hours Entry Options, Agency and TKU Option windows■ Functions - Data Collection, Approval, Leave/OT Inquiry, Adjustment and Distribution windows■ Params - Financial, Personnel and System Tables windows■ Reports - Reports for Timekeepers, Employee Data Collection, Security, Earnings History, Control, Reconciliation, Batch and Interfaces
References	<i>No Specific References</i>

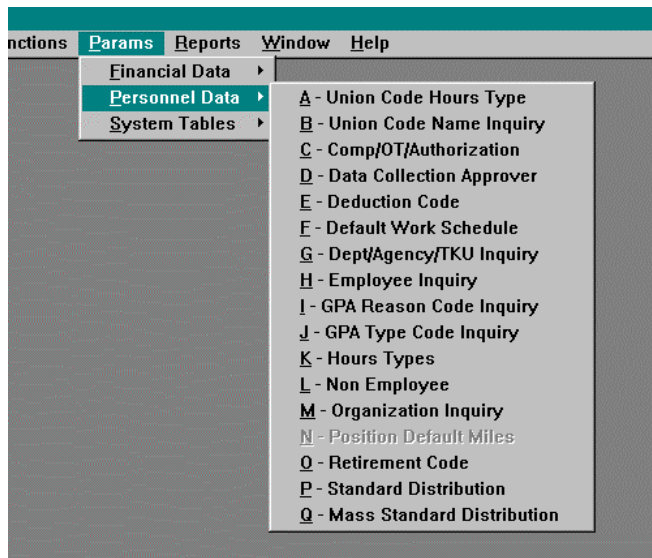
DCDS Procedures Manual*Section 1.2.1 - DCDS Menu Summary***DCDS Menus****Options Menu****Functions Menu**

DCDS Menus

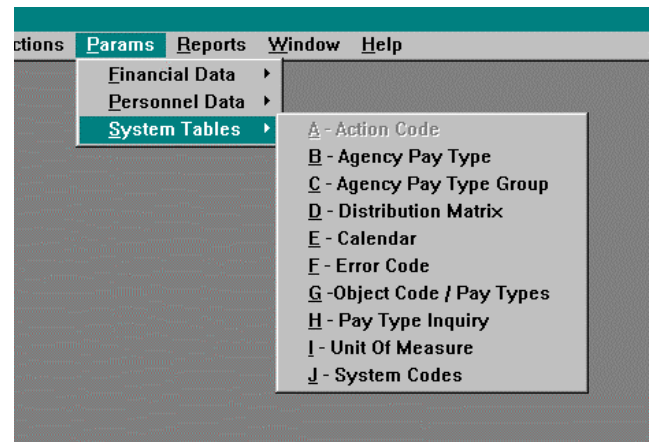
Params Menu – Financial Data



Personnel Data

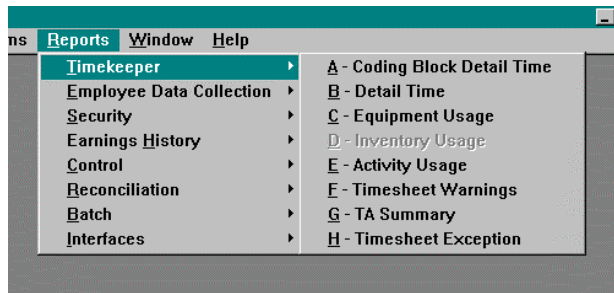


System Tables

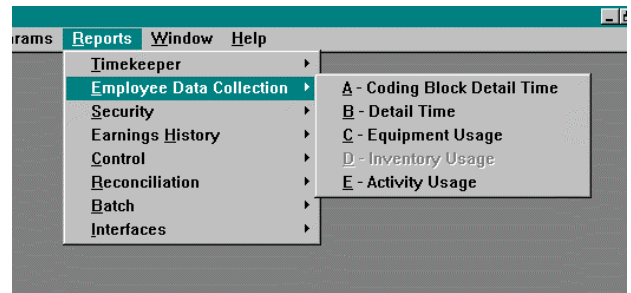


DCDS Menus

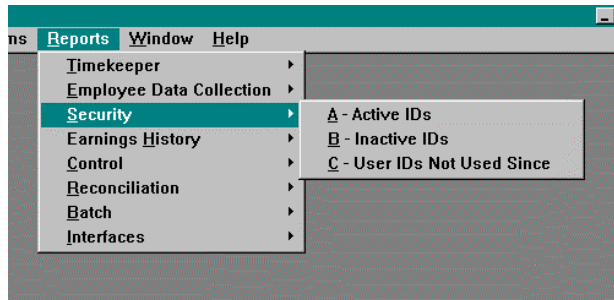
Reports Menu – Timekeeper



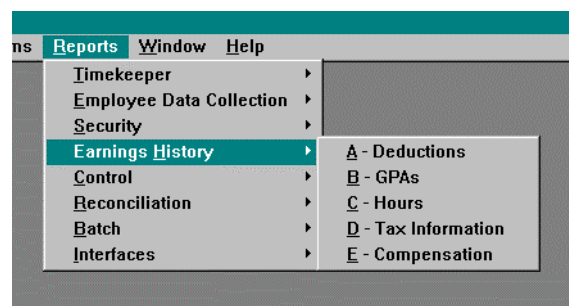
Employee Data Collection



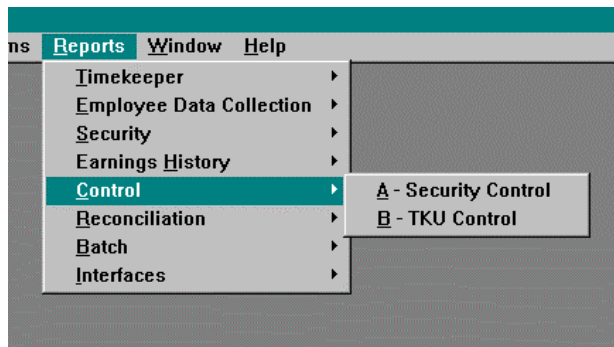
Security



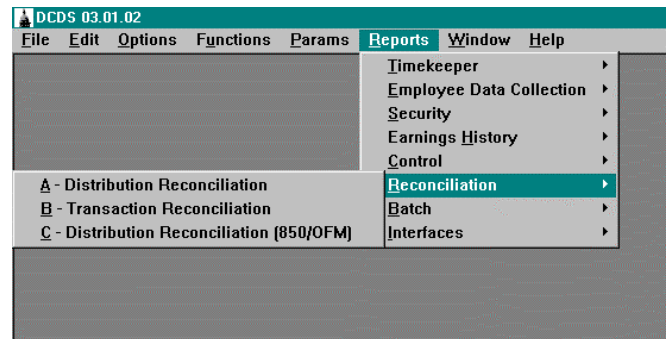
Earnings History



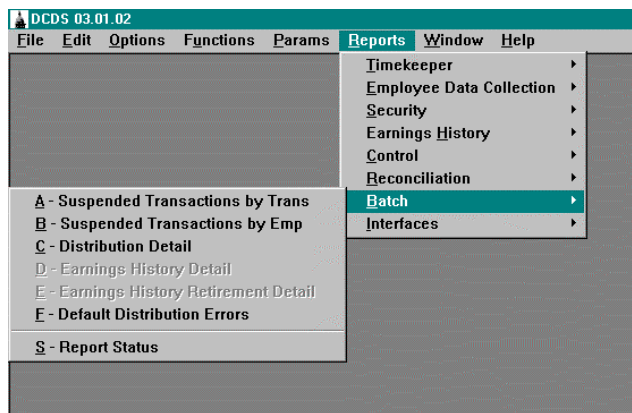
Control



Reconciliation



DCDS Summary Menus

Reports (*Continued*)**Batch****Interfaces**